



Connecticut Convention Center

100 Columbus Blvd., Hartford, Connecticut 06103
Phone: 860.728.2640 **Fax:** 860.728.2641 **Cell:** 860-604-6790
 Forms available online at www.ctconventions.com

EL _____

ELECTRICAL SERVICE ORDER FORM

Name of Event:	Date of Event:
Firm Name:	Booth Number:
Street Address:	Contact Person:
City, State, Zip:	On-Site Phone Number:
E-mail Address:	

Payment notice – services will not be supplied until total due is paid in full.
 Tax must be included unless you produce State of CT Tax Exemption documentation.
 Check payment method only accepted on prepaid orders.
Prepaid rates apply order paid in full and received 21 days prior to first scheduled move in day.
Standard rates apply to after the 21 day cut off rate. No exceptions.

Payment Information Must Accompany Order

**** NEW! PayPal Checkout → instant email confirmation ****
 1) Visit www.ctconventions.com 2) Select **Exhibitors** 3) Select **Order Services**

Money Order #:	Check #:
<input type="checkbox"/> Mastercard <input type="checkbox"/> Discover Card <input type="checkbox"/> Visa <input type="checkbox"/> American Express	
Name on card:	
Credit Card #:	
Expiration Date:	
Authorized Signature:	

Standard Electrical Service *120 volts – per single receptacle	Prepaid Rate	Standard Rate	Quantity	Subtotal	CT 6.35% Tax	Total
5 amp (550 watts)	\$72.00	\$86.00				
10 amp (1100 watts)	\$85.00	\$102.00				
15 amp (1650 watts)	\$90.00	\$108.00				
20 amp (2200 watts)	\$94.00	\$112.00				

Special Electrical Service – requires a minimum charge of 1 hour labor at \$60 per hour

*208 volts – single phase – per single connection

	Prepaid Rate	Standard Rate	Quantity	Labor	CT 6.35% Tax	Total
10 amp (2080 watts)	\$94.00	\$112.00				
20 amp (4160 watts)	\$110.00	\$132.00				
30 amp	\$174.00	\$210.00				
40 amp	\$220.00	\$284.00				
50 amp	\$273.00	\$328.00				
60 amp	\$325.00	\$390.00				

For other 208 volt (3-phase up to 60 amp) and 480 volt service, please contact Exhibit Service Dept for a quote

*Additional Labor Rates may apply for specialty electrical configurations

Service Accessories – accessory prices do not include power and must be picked up at the Service Desk

	Prepaid Rate	Standard Rate	Quantity	Subtotal	CT 6.35% Tax	Total
Extension Cord (25 feet)	\$15.00	\$20.00				
Power Strip (15 amp max)	\$22.00	\$26.00				

Stated rates cover usage for a maximum of three (3) day event. Events exceeding three days will require special quotation for power.

ORDER TOTAL: